

## How to sign up for the DAAD insurance package

Please follow these steps to sign up:

1. Go to <https://www.daad.de/en/study-and-research-in-germany/plan-your-studies/health-insurance/> and click the **link to the DAAD Portal** at the bottom of the page (sometimes a pop-up window blocks the link; make sure to scroll down to the actual bottom of the page).
2. Create an **account** and then **log in**.
3. Click **“Versicherung”** in the menu bar.
4. Click **“Hier geht es weiter zur Anmeldung”** (the blue button at the bottom)
5. Select **“Deutschland”**. For **“Tarifgruppenauswahl”** (choice of tariff/rate/option), select **“767 -Vollversicherung ausländischer Studierender und Doktoranden sowie ausländischer Teilnehmer an Studien- und Graduiertenkollegs”**
6. Click **“Weiter”** (the blue button at the bottom)

7. After that fill in your personal information as well as the information on your current studies and the Erasmus program you're taking part in. The start and end dates for the insurance should be:

- Start date: your arrival date in Germany – end date: 28 February for winter semesters
- Start date: your arrival date in Germany – end date: 30 August for spring semesters

The Erasmus program you're taking part in is called Erasmus with Partner Countries, or Erasmus-KA171. If you receive STIBET funding, please search for the word "STIBET" in the drop-down menu. If you can't find these key words, write it in the comment box at the end of the form.

Darmstadt has more than one university, so please make sure to not confuse h\_da with a different university if there is a drop-down menu with all German universities (of applied sciences). We are officially called "Hochschule Darmstadt". You'll find all the details in your Scholarship confirmation and Acceptance Letter.

**You're also required to attach your Acceptance Letter and Scholarship confirmation documents, so make sure you have these documents at hand.**