

How to fill out the Exemption form

Why fill out this form?

You signed up for the DAAD insurance package. As this is not a classical statutory/public health insurance, we need to request special permission for you to use this insurance provider for your exchange semester. This is just a formality. The health insurance provider that will grant us permission would like you to fill in the attached form and send it back to us along with the document called “Versicherungsausweis”.

The form:

- **Page 1:**
 - *Information about exemption:*
Please type in 1 October or 1 April as your start date
 - *Information about benefits received so far:*
You can leave this one blank, as it does not apply to you

- **Page 2:**

- *In the event of questions please help us by providing the following details:*

Please put down your ICE (in case of emergency) contact here

- *Our special service for you: We offer you assistance and advice during your degree programme or if you take up a new employment:*

This is optional; as you will not be taking up employment in Germany, we recommend checking 'no' here, but that's entirely up to you, of course.

Sign the document and send it back to us.