

Call for Applications "English Lectures Programme"

Expansion of the courses offered in English language from QSL-resources (intended to improve the teaching quality) via the International Office

Goal:

This program finances courses offered in English by native or near-native speakers. The aim is to improve the technical language competence of students and to increase the international attractiveness of Darmstadt University of Applied Sciences (h_da).

Explanation:

English language courses enrich the teaching at the h_da through additional courses, teaching in a foreign language and teaching with an international focus. In particular, they offer students who cannot go abroad themselves the opportunity to acquire intercultural skills and international experiences as well as the chance to get to know the international (academic) context of their own subject.

Application:

All professors at h_da can submit applications for funding. A prerequisite for funding is the appropriate support of the application by the acting dean or vice dean of the department.

Funding:

Funded are teaching assignments that are carried out by native or near-native speakers in English. The commissioning department decides on the professional suitability of the lecturer.

Duration:

The teaching assignment lasts at least one semester (at least 2 semester hours per week (SWS)).

Support services:

Financed per guest lecturer are:

- Costs of teaching (according to the HR regulations)
- Subsidy for travel costs (according to the HR regulations)
- subsidy for accommodation costs up to 75 Euro/night for 14 days, if applicable
- Subsidy for teaching material (e.g. scripts, copies), 200 Euro (lump-sum)

Additional costs:

The host department may bear additional costs for the teaching assignment, e.g. laboratory materials, equipment.

Disciplines:

All departments of h_da can participate. A broad distribution of the funds is intended so that as many departments as possible can benefit from the program.

Funding conditions:

The funded person commits him-/herself:

- to take on a teaching assignment of at least 2 semester hours per week (as block course, if applicable)
- to be available to the students and lecturers of the host department for subject-related motivated discussions.

The host department commits itself:

- to provide the lecturer with an academic "home" during the stay at the h_da (e.g. invitation to events at the faculty, technical discussions, etc.)
- to clarify academic questions (subject of the course, type of course, rooms, laboratories, exams, allocation of ECTS, etc.) with the lecturer
- to provide a PC workstation in the department, if necessary,
- to provide the lecturer with access to the necessary equipment and laboratories, if necessary
- to appoint an academic contact person for the lecturer from the teaching staff of the department
- to fully integrate the course of the lecturer as a regular course into the range of courses creditable by ECTS
- to announce the teaching assignment to the student at least one month before the start of the course
- to subject the course to a teaching evaluation, as is generally customary
- to provide the lecturer with the necessary information to submit a one-page short report after the end of the course.

Requirements:

- The granted are acknowledged experts in their subjects
- The granted offer their course at the h_da in English
- The lectures are subject courses and not pure language courses
- The course is compulsory or optional („Wahlpflichtkurs“)
- The course will be announced on the website of the department
- It is an additional course, a professional extension of the course offering, for which no other course is cancelled.

Application documents:

- Completed and signed original application form for teaching assignments (HR department)
- Short CV of the lecturer (written in one of the 5 main European languages) with the most important stages of the academic career

- Module description of the planned course
- Agreement of the dean, vice dean (form)

Incomplete application documents cannot be considered.

Evaluation criteria:

A maximum of 6 lectureships per semester can be funded in this program. If more applications are submitted than funds are available, a selection committee chaired by the president will decide.

The selection criteria are:

- Technical significance of the teaching assignment
- Professional suitability of the lecturer
- Status of preparation and planning
- Innovation potential of the course
- Integration into the academic cycle of the department
- Quality of the submitted application
- Potential for future cooperation

The application documents (originals) have to be submitted to the International Office.